

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**REGULAR MEETING**

December 16, 2019

(Rescheduled from December 9th)**MINUTES**

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:46 p.m. in D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott

Valerie Bart***

Sandra Borucki

Dennis Copeland*

Marianne Kenny*

*arrived @ 7:00 p.m.

**left @ 9:12 p.m.

***left @ 9:14 p.m.

Laurie Markowski

Susan Mitcheltree

Christopher Walker*

Tim Bart**

Attorney Present

Alicia D'Anella

On the motion of Ms. Mitcheltree, seconded by Ms. Borucki, the Board adopted the following resolution to meet in executive session in Room D-111 at 6:52 p.m. viva voce.

SUNSHINE RESOLUTION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**

- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board **will**/will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:01 p.m. to Room B-132.

Mr. Bart thanked Dr. Copeland for his commitment on behalf of the Board. Mr. Bart noted we are losing an asset to the Board.

SPECIAL PRESENTATION

Ms. Elaine Gorman, Chair of the Flemington Historic Preservation Commission, presented a plaque to the Flemington-Raritan Regional Board of Education in recognition of Reading-Fleming Intermediate School's designation as a historical site. She also provided some historic background, as attached. Ms. Gorman asked for the plaque to be displayed on the front of the Reading-Fleming Intermediate School building on Bonnell Street. She also noted that a second plaque could be available if the Board would like for Court Street.

SUPERINTENDENT'S REPORT

Ms. McGann introduced the District Safety & Security Team, including School Safety Specialists, Director of Operations & Security, and Class III Officers. Mr. Bart also warmly welcomed the officers and the team.

Mr. Bart asked for a moment of silence for the Sandyhook students and also mentioned Michael Pohle (Virginia Tech) from Hunterdon Central. Mr. Bart thanked Ms. McGann for her work with the Borough and Township police departments.

Ms. McGann updated the Board on the current enrollment and the school capacity totals. Ms. McGann reviewed the referendum bond sale information and the planned school facilities improvements it will cover as well as security and safety upgrades. Ms. McGann shared that school messenger system is up and running for winter weather concerns.

Mr. Paul Freda from Suplee, Clooney & Company presented the Comprehensive Annual Financial Report. He briefly discussed the two reports he prepares with the district. He noted that there were no recommendations. He noted surplus did decrease because of mold expenses and loss of state aid. He briefly spoke about surplus. Dr. Copeland thanked the Business Office for their efforts. Ms. Voorhees thanked the Business Office as well as the entire district including the Administration, Staff and support staff for their hard work.

Ms. McGann introduced Mr. DeLancey and Ms. Walek from Effective Schools Solutions who provided a presentation and how their company can play a role in building a state of the art behavior and clinical program in our district. Ms. McGann stated she recommended to the Special Education Committee to build a state of the art behavioral and clinical program in the school district and gave statistics regarding mental health. Dr. Hamblin spoke about the priority issues identified at Robert Hunter and the students. She shared additional strategies to help reach parents to provide support. Effective Schools Solutions will be very helpful with these strategies. Ms. McGann shared that this program is another opportunity to provide support for our students. She asked for the Boards support tonight. Mr. Bart thanked our guest speakers and noted that this need exists in our community. Ms. Abbott shared the history of out of district placements and noted the Board and Superintendent have been looking for ways to keep students in the district. Dr. Copeland noted this will be a challenge with supporting our five other schools. He encouraged the Board to support the Superintendent and Dr. Hamblin to meet the students needs. Mr. Bart noted the need exists everywhere. He also stated Professional Development is needed. Dr. Kenny asked how many students will you be able to service. Ms. Walek stated eight students and their families. Dr. Hamblin shared that the Robert Hunter staff is on duty non stop. Ms. Voorhees noted the staff is being harmed and breakage money is available to support this program. Ms. Glaab shared how amazing the Robert Hunter staff is. She stated that they work very hard to support these children. She also shared how proud she is to be here at the Flemington-Raritan School District amongst such a supportive team. Mr. Walker shared that it is all about children but expressed concern for taxpayers. Mr. Walker asked about who is responsible for risk management. Ms. McGann stated we make sure that the contract is thorough and reviewed by an attorney. Ms. Walek further explained the system of staff support. Ms. Borucki asked about the team to service other schools. Ms. Walek stated they will use the same team.

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, minutes of the Executive Session on November 25, 2019 were approved viva voce.

Mr. Walker asked before the motion was made to approve the regular minutes if under the second Citizens Address the Board the wording could be eliminated since the resident spoke about a topic that did not revolve around the district. It revolved around his personal emails regarding his election campaign. Ms. Voorhees explained the attachment is in the minute book in her office with a redaction regarding the individuals personal email. Ms. Abbott explained the statement that was made word for word will be in the minute book as an attachment. Mr. Walker stated this is a really serious matter and he would like the Board to get it straight. Ms. Voorhees stated the citizen came to her with the document after she read it at the microphone and asked it be included in the minutes.

Mr. Walker reviewed the item and reiterated that this is not a Board topic, it's about his campaign and personal emails shared in public. He stated he did not put it on social media. He added that the person chose to read his personal email out loud. Ms. Voorhees noted it is a public document now so if someone sent us an OPRA they would have the right to have a copy with the email address redacted. Mr. Walker asked why that information is not shared with the full Board if it is a public document for them to review if the citizen submitted it. Ms. Voorhees stated the citizen submitted what she said word for word. Mr. Walker stated we are taking someone's word for it. Mr. Bart asked that we move on.

On the motion of Ms. Borucki, seconded by Ms. Abbott, minutes of the Regular Meeting on November 25, 2019 were approved viva voce.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Marie Corfield, teacher, preemptively thanked Ms. McGann and the Board for their assistance with their very real need with behavioral students. She is very appreciative of the support. She thanked her wonderful Principal as well.

Margaret DeAngelis, teacher, thanked Ms. McGann and urged the Board to vote yes.

Loli Yurecko, Learning Disabilities Teacher Consultant, stated the staff is in need of help. She asked "please hear us".

Drew Midgley, School Psychologist, is excited to see the item on the Board agenda. He added that the needs are great and we need to get to the foundation of the issue. He is thankful to Ms. McGann and Dr. Hamblin.

Liz Rainey, teacher, noted a ripple effect in her classroom as she is located close to the Behavioral Disabilities program. She noted these students need therapy.

Marissa Riggins, Behavior Specialist, shared that the need at Robert Hunter is very high and a therapeutic component is essential. She thanked everyone.

Julie Bell, FREF, shared that they held the Basket Auction on Friday and noted it was a great success. She thanked Flemington-Raritan School District staff administrators, students and parents who helped set up and who worked with reading to the students and on all different aspects of the event. She also thanked the Flemington Falcons, parents, students and cheerleaders who came to help out with the baskets and arts and crafts with the children. She specifically thanked Mrs. Markowski, Mrs. Voorhees, Mrs. McGann, Mrs. Mitcheltree and Mrs. Bart for their donations to their event. She said that it speaks to the Community when the Board comes out and supports their Education Foundation.

ORGANIZATION MEETING

Mr. Bart introduced Ms. D'Anella from Comegno Law Group to discuss the following Board Policies established by the Board: Leadership Transition, Organization Meeting and Board Officers. He noted the Board Reorganization meeting is on January 6, 2020. He stated Ms. Thornton from New Jersey Schools Boards was also invited to tonight's meeting but was unable to attend because of the weather. Dr. Kenny asked if there is a legal concern? She was unsure why we asked for legal counsel and not New Jersey School Boards. Mr. Bart noted we have both invited at the request of the Board and Ms. Thornton could not make it. Mr. Bart stated we are reviewing the policies and the revisions that were made this year, to put the Board on one page ahead of the reorganization meeting and to answer any questions. Ms. D'Anella reviewed the process of reorganization and policy (bylaw), 0151, 0152 and 0135. Dr. Copeland asked what next business day meant. Ms. Voorhees noted that would be January 2nd. Ms. D'Anella agreed. Mr. Walker asked if any member of the Board would have to abstain. Ms. D'Anella noted she is not aware of any conflicts on the Flemington-Raritan School Board. Mr. Walker noted that last year we did not follow our standard practice. He was happy that the policy was revised last year. Mrs. Bart shared that they outlined the process to be sure the process is fair. Mr. Walker also noted that last year he didn't have an opportunity to read his letter. The Board discussed that the new policy outlines the new process to include reading submitted letters of intent. The Board further discussed the process. They all agreed to make nominations and allow those nominated to read their letter and answer any questions.

Ms. Mitcheltee noted once everyone reads their letters and nominations are made, she didn't think we would be having a big discussion. Ms. Borucki agreed with being able to ask questions if anyone has any. Ms. Mitcheltree stated we wanted to go right to the vote and not go on and on. Ms. Borucki noted they have the letters to review for 4 days and will know what questions to ask. Mr. Bart noted everyone will have this information prior to the organization meeting and will have the opportunity to privately engage that Board Members directly by phone or by email before the meeting date. Mr. Walker asked what would happen if there was a life changing incident and has to withdraw. Mr. Bart reiterated the Board approved this policy at this table. Mr. Bart noted if the Board wants to change the policy in 2020, it can be addressed in policy. Mr. Bart noted the policy was approved this year and this is where it stands and this is what we are working by. Ms. D'Anella stated if someone is interested just submit the letter and then withdraw if circumstances arise. Mr. Voorhees noted this part of the policy is not law, legally, anyone can walk into this meeting and nominate whoever they want. Ms. Voorhees noted it does not say shall submit a letter it says they may. Ms. D'Anella responded anyone can accept a nomination, the policy is transparent and if you are on the fence you can submit your letter then withdraw. Ms. Borucki noted the wording says should it doesn't mean you have to. Mr. Bart feels the Board has ample time to review the letter, he noted the policy has been in effect for a year. Mr. Bart stated the lack of transparency has been a problem and this policy removes it. He noted the Board worked on this particular policy for 18 months, it was circulated inside the Board numerous times for input, the policy reflects what this current Board put in place. Mr. Bart stated I don't understand the contingency questions. Mr. Bart stated if you want to run, step up and put in your letter if you want and if so withdraw later. Ms. D'Anella noted this was made to collect thoughts and put them in writing, submit it in advance to everyone on legal footing and allow the Board more time than at the reorganization meeting the first week of the year. Ms. D'Anella explained if someone gets nominated and did not put a letter in, they lost the opportunity. She also noted that, you are depriving your Board Members of an opportunity if you do not put a letter in. Dr. Copeland asked if a nominated candidate can vote for themselves. Ms. D'Anella stated yes. Dr. Copeland asked about absentions, a new member is on the Board, they have been sworn in, should they abstain because they have not seen the letters. Ms. D'Anella stated the new member does vote for leadership. Dr. Copeland asked if they can abstain? Ms. D'Anella noted anyone can abstain. She noted the individual running should know they have to have a lot of time to invest.

PERSONNEL

The next meeting TBD, January.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to adopt a job description for the position of Bilingual School Counselor, as attached.
2. Approval was given to accept the resignation of the following staff member(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Roosa	Jane	CH	Resource Center	Retirement	April 8, 2020

3. Approval was given to confirm the leave of absence for the following staff member(s) during the 2019-2020 school year, as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Lurie	Karen	RFIS	Support Skills	Medical	Disability	December 3, 2019 - January 3, 2020
2.	Vaccarino	Katie	BS	Support Skills	Medical	Disability	December 12, 2019 - December 20, 2019

*Mr. Walker abstained.

4. Approval was given for the following staff member(s) to extend their leave of absence during the 2019-2020 school year, as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Van Fleet	Jena	RFIS	Grade 5	Maternity	Childcare	January 4, 2020 - March 31, 2020

*Mr. Walker abstained.

5. Approval was given to extend the employment of the following leave replacement(s) during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/College
					Extended Dates		
1.	Soltis	Lauren	RFIS	Grade 5/Jena Van Fleet	September 1, 2019 - January 3, 2020	Sub Per Diem Rate (Day 1-20) \$59,350/MA+30 (prorated)/1 (Day 21+)	Elementary School Teacher, Supervisor/Rutgers University, Walden University, Towson University
					January 4, 2020 - April 1, 2020		
2.	Principato	Gabrielle	FAD	Kindergarten/ Danielle Rollero	September 1, 2019 - January 13, 2020	Sub Per Diem Rate (Day 1-60) \$55,025/(prorated) BA/1/(Day 60+)	Elementary School Teacher in Grades K-6 (CEAS)/Rowan University
					January 14, 2020 - January 15, 2020		

6. Approval was given to confirm the employment of the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Hamilton	Kyle	RFIS	Support Skills/ Karen Lurie	December 4, 2019 - January 3, 2020	Sub Per Diem Rate (Day 1 - 60)	Teacher of Reading (Provisional), Elementary School Teacher in Grades K-6 (Provisional), Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8 (CEAS) /Rowan University
						\$55,025 (prorated)/ BA/1 (Day 61+)	

7. Approval was given to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Kerrigan	Carla	RFIS	.4 FTE Speech Therapist/Kaitlyn Trabilsy	January 2, 2020 - February 7, 2020	\$22,440 (prorated)/ BA+15/1*	Elementary School Teacher, Teacher of the Handicapped, Teacher of the Deaf or Hard of Hearing, Speech Correctionist, Speech Language Specialist Equivalency

*Substitute Per Diem Rate waived.

8. Approval was given to revise the District Position Control Roster to reflect the abolishment of the position of Family & Consumer Sciences - Apparel, Textiles and Interiors, at J.P. Case Middle School, effective February 1, 2020.
9. Approval was given to revise the District Position Control Roster to reflect an additional art position at J.P. Case Middle School, effective January 30, 2020.
10. Approval was given to voluntarily transfer the following staff member(s) during the 2019-2020 school year, as follows:*

Staff Member			Current		Transfer		
Item	Last Name	First Name	Loc.	Position	Loc.	Position	Effective Date
1.	Hatke	Osmond	RFIS	Art	JPC	Visual Arts & Fabrications	January 30, 2020

*Mr. Walker abstained.

11. Approval was given to appoint the following mentor(s) for the 2019-2020 school year, as follows:*

Mentor					Novice Teacher		
Item	Last Name	First Name	Loc.	Stipend	Last Name	First Name	Loc.
1.	Dmitrenko	Irina	CH/RH	\$550*	Guerrero	Jamie Lynn	RH

*Mr. Walker abstained.

*Individuals may receive prorated rates based on actual time in service.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

12. Approval was given to rescind the November 12, 2019 motion allowing Kyler Rodriguez, Raritan Valley Community College student, to volunteer for the J.P. Case Middle School Winter Wrestling Program, for the 2019-2020 school year.
13. Approval was given to allow Ryan Donovan, Raritan Valley Community College student, to volunteer for the J.P. Case Middle School Winter Wrestling Program, for the 2019-2020 school year, pending fingerprints and mantoux test.
14. Approval was given to amend the November 25, 2019 motion:

to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Step/Rate
1.	Gemma	Linda	CH	Cafeteria Aide/Patricia Gordon	December 9, 2019 - January 17, 2020	Step 1/\$16.69/hr.

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Dates	Step/Rate
1.	Gemma	Linda	CH	Cafeteria Aide/Patricia Gordon	December 17, 2019 - January 17, 2020	Step 1/\$16.69/hr.

All Staff – Additional Compensation

15. Approval was given to employ the following staff member(s) for extra compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Puzio	Heather	RFIS	Student Council - Co-Advisor (Winter Session)	10 hrs.	\$30.62/hr.*
2.	Fennenman	Noelle	RH	CPR/AED-ERT	3 hrs.	\$33.78/hr.
3.	Chardoussin	Katie	RH	Class Coverage	40 min.	\$30.62/hr.

*Club advisor salaries are funded by student activity fees.

Substitutes

16. Approval was given to employ the following applicant(s) as substitute(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Besecker	Lauren
2.	Hubert	Chandler
3.	Petrzela	Samantha
4.	Principato	Gabrielle
5.	Reese	Katherine
6.	Renye	Melissa
7.	Stryker	Harmony
8.	Sullivan	Daniel

Field Placement

17. Approval was given to allow students from Hunterdon County Polytech to observe classes during the 2019-2020 school year, as follows:

Item	Location	Number of Students	Hours/Day per Week	Effective Dates
1.	RFIS	7	2 days per week/2 hours per day	January 2, 2020 - March 31, 2020

18. Approval was given for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2019-2020 and 2020-2021 school years, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Session(s)
1.	Emerick	Devon	Centenary University	Practicum	Lisa Coster/Resource Center/RFIS Donna Stumm/Grade 6 Science/RFIS	Spring Semester 2020
2.	Emerick	Devon	Centenary University	Student Teaching	Lisa Coster/Resource Center/RFIS Donna Stumm/Grade 6 Science/RFIS	Fall Semester 2020
3.	Jackowski	Ashley	University of Phoenix	Student Teaching	Margaret Gerlach/Grade 2/CH	Spring Semester 2020
4.	Troutman	Melissa	The College of New Jersey	Student Teaching	Louise Youberg/ESL/FAD	Spring Semester 2020

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: Mr. Walker - #'s 3,4,10 & 11
 Mrs. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS

The next meeting TBD, January.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Mitcheltree.

Mr. Bland reviewed Gravity Goldberg and also shared information about the new course at J.P. Case Middle School.

1. Approval was given to confirm the following consultant(s) during the 2019-2020 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Gravity Goldberg, LLC	District	Balanced Literacy Professional Development for Grades 6-8 teachers	1	\$1,800

2. Approval was given to amend the June 24, 2019 motion:

to employ the following consultant(s) during the 2019-2020 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Staff Development Workshops, Inc.	RH	Literacy Staff Development with Sarah Buxton	15	\$25,500*

*ESSA Title I funded

to read:

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Staff Development Workshops, Inc.	RH	Literacy Staff Development with Sarah Buxton	4	\$6,800*

*ESSA Title I funded

3. Approval was given to employ the following consultant(s) during the 2019-2020 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Leadership in Science	District	NGSS Professional Development for Grades 5-8 science teachers	1	\$2,900
2.	Gravity Goldberg, LLC	District	Balanced Literacy Professional Development for Grades K-4 teachers	8	\$16,000*

*ESSA Title I funded

4. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.*

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Casal	Beth	RFIS	QSAC Curriculum Compliance Committee	500 shared hrs.	\$33.78/hr.
2.	Culcasi	Lindsey	RFIS			
3.	Gravett	Julie	BS			
4.	Hadzimichalis	Melissa	RH			
5.	Hopkins	Kenneth	RH			
6.	Litchfield	Kristen	RH			
7.	Marino	Jennifer	RH			
8. *	Perkins	Madison	RFIS			
9.	Tavares	Anabela	RFIS	Visual Arts and Fabrication Curriculum Development	17 hrs.	\$33.78/hr.
10.	Hatke	Osmond	RFIS			
11.	Tavares	Anabela	RFIS	5-6 Standards-Based Report Cards Development Committee	180 shared hrs.	\$33.78/hr.
12.	Kleinwaks	Michelle	CH	K-2 Balanced Literacy Curriculum Committee	20 shared hrs.	\$33.78/hr.
13.	Albani	Sara	RFIS	Unlocking and Understanding Text Professional Development	4 hrs.	\$33.78/hr.
14.	Ashey	Elizabeth	RH		4 hrs.	\$33.78/hr.
15.	Beckwith	Frances	RH		4 hrs.	\$33.78/hr.
16.	Brace	Shannon	RFIS		4 hrs.	\$33.78/hr.

17.	Breuer	Kathleen	BS		4 hrs.	\$33.78/hr.
18.	Carson	Cynthia	CH		4 hrs.	\$33.78/hr.
19.	Council	Jeannie	JPC		4 hrs.	\$33.78/hr.
20.	DiBetta	Crystal	RH		4 hrs.	\$33.78/hr.
21.	Custy	Mary Jane	BS		4 hrs.	\$33.78/hr.
22.	Downs	Kathleen	CH		4 hrs.	\$33.78/hr.
23.	Esckilsen	Margaret	BS		4 hrs.	\$33.78/hr.
24.	Fenneman	Noelle	RH		4 hrs.	\$33.78/hr.
25.	Hadzimichalis	Melissa	RH		4 hrs.	\$33.78/hr.
26.	Hannigan	Rosemary	BS		4 hrs.	\$33.78/hr.
27.	Hill	Kristin	FAD		4 hrs.	\$33.78/hr.
28.	Jaye	Alison	RH		4 hrs.	\$33.78/hr.
29.	Karch	Brittany	RFIS		4 hrs.	\$33.78/hr.
30.	Klepper	Beth Ann	BS		4 hrs.	\$33.78/hr.
31.	Lango	Cori	BS		4 hrs.	\$33.78/hr.
32.	Marciano	Patricia	BS		4 hrs.	\$33.78/hr.
33.	McNaught	Erin	BS		4 hrs.	\$33.78/hr.
34.	Miller	Robert	JPC		4 hrs.	\$33.78/hr.
35.	Nichols	Rebecca	BS		4 hrs.	\$33.78/hr.
36. *	Perkins	Madison	RFIS		4 hrs.	\$33.78/hr.
37.	Rowe	Kari	BS		4 hrs.	\$33.78/hr.
38.	Rozansky	Sheila	BS		4 hrs.	\$33.78/hr.
39.	Słomczewski	Gregory	BS		4 hrs.	\$33.78/hr.
40.	Vaccarino	Katie	BS		4 hrs.	\$33.78/hr.
41.	Van Saun	Katherine	FAD		4 hrs.	\$33.78/hr.
42.	Yakobchuk	Lyutsiya	BS		4 hrs.	\$33.78/hr.

*Mrs. Bart abstained 4(#'s 8 & 36).

5. Approval was given to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Thompson	Christine	FAD	FAD ESL Learning Lab	20-241-100-100-000-00-20	160 shared hrs.	\$30.62/hr.
2.	Moncada	Viviana	FAD/ RH	FAD/RH ESL Newcomer Friends Support Program Training	20-232-200-101-000-05-20 20-232-200-101-000-03-20	3 hrs.	\$33.78/hr.
3.	Moncada	Viviana	FAD/ RH	FAD/RH ESL Newcomer Friends Support Program	20-232-100-100-001-05-20 20-232-100-100-001-03-20	29 hrs.	Hourly not to exceed \$40

6. Approval was given of the following field trip(s) for the 2019-2020 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost not to exceed	Funding Source
1.	7th and 8th Grade Music Groups	JPC	Reading-Fleming Intermediate School	January 31, 2020, snow date: February 7, 2020	Transportation Costs	District
2.	7th and 8th Grade Chorale	JPC	Choral Festival - Hunterdon Central High School	January 21, 2020, snow date: January 24, 2020	Transportation Costs	Student Music Fund Account

7. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2019-2020 school year.

Item	Donation	Donor	Value	Location
1.	Young Audiences, Ball in the House Totally Vocally Assembly	PTO	\$2,055	CH
2.	Young Audiences, Aesop Bops Assembly	PTO	\$1,190	CH
3.	Family Stages, Toad's Escape Assembly	PTO	\$650	CH
4.	Young Audiences, Give and Take Jugglers Assembly	PTO	\$1,300	CH
5.	Copies of book, <i>Save me a Seat</i> , as part of "One Book, One School Initiative"	PTO	\$1,607	RFIS
6.	Introduce a Girl to Science & Engineering Day - Presentation and Supplies for lessons	Exxon Mobil	\$200	JPC

8. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Cascio	Leigh Anne	Institute to Support High-Leverage Writing Instruction for Students Learning English as a New Language: Grades K-5, New York, New York	January 12-14, 2020	R,M,L,F,O	\$1,450
2.	Burns	Rebecca	CEC 2020 Convention & Expo, Portland, OR	February 4-9, 2020	R,M,L,F,O	\$3,000
3.	Hamblin	Danielle	LRP's National Institute Conference, New Orleans, LA	May 2-6, 2020	R,M,L,F,O	\$3,000
4.	Plichta	David	Communicating Information in Microsoft Visio, New Brunswick, NJ	April 3, 2020	R	\$261
5.	Shumate	James	Communicating Information in Microsoft Visio, New Brunswick, NJ	April 3, 2020	R	\$261
6.	Lemerich	Kathryn	NJSSC Aspiring Principals Program, South Orange, NJ	January 30, 2020 February 27, 2020 March 26, 2020	R,M	\$425
7.	Sibilia	Peter	NJSSC Aspiring Principals Program, South Orange, NJ	January 30, 2020 February 27, 2020 March 26, 2020	R,M	\$450
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

9. Approval was given to allow Science Teachers from Timberlane Middle School, Pennington, NJ or their alternate(s), to observe block scheduling at J.P. Case Middle School, during the 2019-2020 school year as follows:

Item	Last Name	First Name
1.	Bocchieri	Ellen
2.	Covell	Ellent Thomas
3.	Habig	Nadia
4.	Nucera	Jessica
5.	Pegrem	Tammy
6.	Pilitsis	Vicky
7.	Serfass	Matthew

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: Mrs. Bart - #4(#’s 8 & 36)
 Mrs. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

FACILITIES/OPERATIONS/SECURITY

The next meeting TBD, January.

All Facilities/Operations/Security items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given of an additional classroom for Dual Use for the 2019-2020 school year:

Item	School	Room #	Use(s)
1.	Robert Hunter	135	Resource Center & Speech

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mrs. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

TRANSPORTATION

The next meeting TBD, January.

FINANCE

The next meeting TBD, January.

The Finance items were approved under on motion made by Ms. Abbott, seconded by Ms. Markowski.

1. Approval was given to accept the attached Comprehensive Annual Financial Report of the Flemington-Raritan Regional School District for the fiscal year July 1, 2018 to June 30, 2019, as prepared by Suplee, Clooney & Co. of Westfield, New Jersey, without any recommendations.
2. Approval was given of the attached transfer list from November 20, 2019 to December 10, 2019.
3. Approval was given of the attached bill list for the month of December totaling \$1,709,981.54.
4. Approval was given of the attached resolution for the refund of taxes.
5. Approval was given to authorize the Business Administrator/Board Secretary to transfer money from Fund 30 into Capital Reserve in the amount of \$124,436.34.
6. Approval was given for the Superintendent and Business Administrator to transfer funds, pay monthly bills, authorize payroll disbursements and review the Secretary’s Report for the month of December 2019.
7. Approval was given to contract with, OMNI, a 3rd party Tax Shelter Annuity Administrator at no cost to the district, pending contract review.

Aye: Ms. Abbott Ms. Markowski Nay: 0 Abstain: 0
 Mrs. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

POLICY

The next meeting TBD, January.

The Policy item was approved under one motion made by Dr. Kenny, seconded by Ms. Abbott.

1. Approval was given to adopt the following revised policies and regulations, as attached:*

1. P 3218 - Use, Possession, or Distribution of Substance (M)
2. R 3218 - Use, Possession, or Distribution of Substance (M)
3. P 4218 - Use, Possession, or Distribution of Substance (M)
4. R 4218 - Use, Possession, or Distribution of Substance (M)
5. *R 7510 - Community Use of School Facilities
6. P 8630 - Bus Driver/Bus Aide Responsibility (M)
7. R 8630 - Emergency School Bus Procedures (M)
8. P 8670 - Transportation of Special Needs Students (M)

***Mr. Bart & Mrs. Bart abstained #1(#5).**

Aye: Ms. Abbott
Mrs. Bart
Ms. Borucki
Dr. Copeland
Dr. Kenny

Ms. Markowski
Ms. Mitcheltree
Mr. Walker
Mr. Bart

Nay: 0

**Abstain: Mr. Bart - #1(#5)
Mrs. Bart - #1(#5)**

SPECIAL EDUCATION

The next meeting TBD, January.

All Special Education items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Abbott.

1. Approval was given for Effective Schools Solutions to provide in-district therapeutic services at Robert Hunter School for the 2019-2020 school year totaling \$98,709.00.
2. Approval was given to accept the Summer 2020 Extended School Year Program dates as Monday, June 29, 2020 through Thursday, July 30, 2020.
3. Approval was given for the following contractor(s) to provide interim child study team and related services professionals to the district, during the 2019-2020 school year, as attached:

Item	Provider
1.	Delta-T
2.	Hunterdon County Educational Services Commission

4. Approval was given for the following community based Instruction for the 2019-2020 school year as follow:

Item	Grade/Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 5-8 (13 students)	RFIS & JPC (Autism Classes)	Hunterdon Bowling Lanes, Frenchtown	January 27, 2020	Transportation costs plus \$65.00 for Bowling	District

5. Approval was given to pay the salary of Marie Blaser, 58.89% part-time Special Services Secretary (12 month secretary) out of the IDEA Account # 20-250-200-100 in the amount of \$32,670.41 retroactive to July 1, 2019.

6. Approval was given to amend the July 22, 2019 motion:

for the following students to attend out of district placement, as indicated by their Individual Education Program, during the 2019-2020 school year, as follows:

Item	Student	Placement	Transportation Responsibility	Rate	Effective Dates
1.	6576718663	Child Therapeutic Day School - Rutgers UBH	FRSD	\$82,320.00	September 1, 2019 - June 30, 2020

to read:

Item	Student	Placement	Transportation Responsibility	Rate	Effective Dates
1.	6576718663	Child Therapeutic Day School - Rutgers UBH	FRSD	\$82,320.00 (prorated)	September 1, 2019 - December 31, 2019

7. Approval was given for the following student(s) to attend out of district placement, as indicated by their Individual Education Program, during the 2019-2020 school year, as follows:

Item	Student ID#	Placement	Transportation Responsibility	Rate	Effective Dates
1.	6576718663	The Center School	FRSD	\$40,685.34	January 2, 2020 – June 30, 2020

8. Approval was given to amend the November 25, 2019 motion:

for the following (Delaware Township) Choice School special education student to attend the school indicated during the 2019-2020 school year.

Item	Student ID#	School	Total Tuition
1.	6552371848	Stepping Stone	\$43,472.70

to read:

Item	Student ID#	School	Total Tuition
1.	6552371848	Stepping Stone	\$100,530.90*

*Increase reflects additional services and transportation costs.

Ms. Borucki asked about if ESS is in the budget for next year. Ms. McGann stated it has not been discussed yet. Dr. Kenny thanked her for the additional information. Mr. Walker also thanked her for the presentation.

Aye: Ms. Abbott Mrs. Bart Ms. Borucki Dr. Copeland Dr. Kenny	Ms. Markowski Ms. Mitcheltree Mr. Walker Mr. Bart	Nay: 0	Abstain: 0
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MISCELLANEOUS (INFORMATION/ACTION)

Information

1. Drill(s) to date for the 2019-2020 School Year:

Month	Fire Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/12	09/23	09/12	09/09	09/16	09/12
October	10/08	10/28	10/28	10/18	10/24	10/10
November	11/14	11/06	11/14	11/26	11/04	11/04

Month	Security Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/20	09/18	09/20	09/10	09/12	09/17
October	10/02	10/29	10/10	10/14	10/08 10/10	10/30
November	11/06	11/13	11/22	11/13	11/13	11/13

2. Suspension(s) for the month of November 2019:

School	Infraction	# of Days
RH	Aggressive behavior	.5
RH	Aggressive behavior	.5
RH	Defiant and aggressive behavior	1.5
JPC	Inappropriate verbal communication and inappropriate physical contact	3
JPC	Inappropriate photography during the school day	1

3. Harassment, Intimidation and Bullying Investigation(s) for the 2019-2020 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	September 5, 2019-December 3, 2019 with report dated 12/5/19	JPC #2	Yes	Interventions outlined in report

All Miscellaneous/Action times were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

Action Items

- Approval was given to accept the following Harassment, Intimidation and Bullying Investigation(s) presented on the November 25, 2019 Board Agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
RFIS	June 10, 2019-November 1, 2019 with report dated 11/4/19	RFIS #4	Yes	Interventions outlined in report
RH	Ongoing through October, specifically October 20, 2019-November 1, 2019 with report dated 11/13/19	RH #1	No	Interventions outlined in report

- Approval was given to adopt the revised 2019-2020 Student Calendar, as attached.
- Approval was given to adopt the revised 2019-2020 Technology Calendar, as attached.
- Approval was given to adopt the attached schedule of Board of Education & Re-organizational meetings for 2020.
- Approval was given to accept the following donation(s) for the 2019-2020 school year:

Item	Donation	Value	Location	Funding Source(s)
1.	To cover the cost of outstanding lunch balances for all district students on free or reduced lunch status, as of December 11, 2019	\$631.35	District	Anonymous Parent
2.	To cover the cost of outstanding lunch balances for all Francis A. Desmares students as of December 11, 2019	\$542.21	FAD	Two Anonymous Donors

6. Approval was given for J.P. Case Middle School to accept the following donation(s) from Montclair State University, College of Education & Human Services for participating in a State survey regarding “at risk” behavior for adolescent youth during the 2019-2020 school year:

Item	Donation	Value	Location	Funding Source
1.	Amazon Gift Card	\$500	PE/Health Curriculum	Montclair State University

Ms. Borucki thanked the anonymous donors.

Aye:	Ms. Abbott	Ms. Markowski	Nay: 0	Abstain: 0
	Mrs. Bart	Ms. Mitcheltree		
	Ms. Borucki	Mr. Walker		
	Dr. Copeland	Mr. Bart		
	Dr. Kenny			

Mr. Bart left the meeting @ 9:12 p.m.

CORRESPONDENCE

Ms. Abbott noted she received one piece of correspondence regarding vaccinations from Raritan Township’s Board of Health.

OLD BUSINESS

Ms. Abbott attended the two J.P. Case Middle School concerts, she stated they were phenomenal. She also noted the Basket Auction was excellent. Ms. Mitcheltree thanked the FREF for the Basket Auction. Mr. Walker also thanked FREF for the Basket Auction and noted he finished his 1st term and is proud to serve on the Board. Ms. Mitcheltree thanked the Board, Ms. McGann, Mr. Bland and Dr. Hamblin for supporting the ESS program. She noted it is very important for the students.

Mrs. Bart left the meeting @ 9:14 P.M.

Ms. Abbott recognized Dr. Copeland and how much time he dedicated to the Board and she wishes him well. Dr. Copeland noted he served 10 years, 7 presidents, 5 superintendents, a few dozen Board Members. He added, “the one thing I learned and the one thing I will leave you with is you have to learn how to agree to disagree, you know how to do that, learn how to agree to disagree, because the public is watching, the children are watching and we have to set the example for those groups.” Dr. Copeland noted “he is forever indebted to Julie who was Vice President when he had started and she took him under her wing and acclimated him to the expectations and the role of a Board Member.”

He stated that at the time when Dr. Farr was the Superintendent and the district was growing and had challenges and we still had our challenges so learn how to agree to disagree and take care of each other, inside the Board as well as outside of the Board. He concluded with, “I am most proud of full day Kindergarten, Class III Officers, the BD program and the referendum.”

NEW BUSINESS

Ms. Borucki noted she attended the craft fair and the Basket Auction at J.P. Case Middle School as well.

CITIZENS ADDRESS THE BOARD

Ms. Abbott read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Julie Bell, FREF, thank Ms. Borucki for baking for FREF and thanked Comegno Law Group for their donation.

ADJOURN

On the motion of Ms. Borucki, seconded by Ms. Mitcheltree, the meeting was adjourned at 9:20 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary